Privacy Policy

Revision: # initial, 20 Jul 2020.

AeroData Solutions, MB, Legal entity code: 305586787, Vilnius, Lithuania (hereinafter referred to as the "Company", "We", "Us" and "Our") commits to ensure security of personal data and protection of the rights of the Users.

This Privacy Policy (hereinafter referred to as the "Policy") covers all Company's websites within the *live.aero* and *static.live.aero* domains (hereinafter referred to as the "Website", "Websites") as well as other Company's internal processes where customers' (hereinafter referred to as the "User", "Users", "Customer", "Customers", "You", "Your") personal data may be involved.

All personal data are processed in accordance with (IAW) the *REGULATION (EU) 2016/679*, *Law on the Legal Protection of Personal Data of the Republic of Lithuania* and other legal acts applicable to Us.

For any questions regarding this Policy or any requests regarding the processing of personal data, please contact Us at: <u>privacy@live.aero</u>.

1. PERSONAL DATA USAGE PURPOSE

Generally, Customer's personal information is required in order to provide the required eservices and maintain service security level.

1.1. Customer service (hereinafter referred to as the "Services")

It is applicable when Customer's data must be processed for fulfilment of Services.

For example:

- Website Usage;
- Customer's request;
- Fulfilment of Our obligations under the contract (if any);
- Other.

1.2. Requirements of legal acts

It is applicable when We are obliged to process Your personal data by laws or other legal acts, e.g. for tax accounting purposes, provision of data to public authorities or police.

1.3. Legal grounds for consent

In some cases, e.g., in the case of direct marketing, Your personal data shall be processed only upon receipt of Your consent in advance. Please see clause *2.3.*

1.4. Legal interests

We shall process Your personal data in the cases where We have legal interest and where such data processing does not violate protection of Your interests and rights.

2. WHAT INFORMATION IS COLLECTED?

2.1. PERSONAL DATA AND CUSTOMERS' PROVIDED REQUESTS

The Company processes Your personal data in cases when You contact Us by email, ask questions, give requests and provide any other information on Our Website, through e-mail or social networks.

Please provide Us only information that is necessary for request purpose.

2.2. PERSONAL DATA AND THE WEBSITE

2.2.1. For all Users

Each time You access our Website, Our webserver automatically collects these information: IP address, date and time, request wording, response status, http referrer, user agent (browser, device, operating system and other received technical information).

Moreover, We are also using cookies and local browser storage. More information about cookies and local storage You can find in the document "*Cookies and Local Storage Items Policy*".

2.2.2. For registered Users

We are using authorization through LinkedIn. On the first login Our Website automatically collects these information form LinkedIn: <u>name, surname, profile picture, email address</u>. Registered and confirmed User (with activated account) can edit personal data settings through Our Website interface.

2.3. PERSONAL DATA AND DIRECT MARKETING

The Company handles and processes Your personal data for direct marketing purposes when We obtain Your permit to such processing.

For example, permit can be obtained using Website interface, communication through e-mail, directly in written form.

For the purposes of direct marketing, the Company may store the following Customer's personal data: name, surname, e-mail address, work position and phone number.

Personal data for direct marketing purposes can be processed in the following ways:

- You may receive a newsletter, invitations to events and/or similar information by e-mail;
- You may be called by phone with invitation, commercial proposal and/or offer.

We inform You that You are free to opt out of Our newsletters and/or any other information sent by e-mail, received by call at any time by contacting Us at: privacy@live.aero or using Website's interface.

3. PERSONAL DATA DEFAULT STORAGE TIME

In general, We will store Your personal data no longer legally required or necessary for the purposes We have collected it.

Your personal data will be deleted within a reasonable time after the specified deadlines:

3.1. Direct marketing purposes

• Till the end of Our Services usage + 2 years.

3.2. Your provided requests

• Till the end of Our Services usage + 1 year.

<u>NOTE:</u> 1-year time period required for those cases when we need to provide a support for Your request basing on previous requests from You.

3.3. The Website usage

• Till the end of Our Services usage + 1 year.

<u>NOTE:</u> 1-year time period required for those cases than We need to provide a support for Your request basing on previous requests from you.

• Request to our Webserver will be saved for the purpose of security no longer than 6 months. <u>NOTE:</u> Our webserver automatically collects these information: IP address, date and time, request wording, response status, http referrer, user agent (browser, device, operating system and other received technical information).

3.4. Storage period deviation from specified in clauses 3.1., 3.2., 3.3..

- Reasonable suspicion of an unlawful act;
- Data is necessary for the proper resolution of the dispute, complaint or claim;
- Reasonable suspicion that your actions compromised Company's' services security;
- Backup copies or related purposes of the functioning of information systems of the Company but no longer than 6 months;
- Required by applicable laws.

4. THIRD-PARTY SERVICES PROVIDERS

The Company is using third party services such as servers, IT system administration and others. Third party services providers such as cloud server provider (*UAB "Interneto vizija", J. Kubiliaus str. 6, LT-08234, Vilnius, Lithuania, Legal entity code:* **126350731**) has an access to servers' file system and backups.

5. VERIFYING, MODIDFYING OR DELETING INFORMATION

If you want to verify, modify or delete Your personal data please use Website interface or contact us at: <u>privacy@live.aero</u>.